**THE SOCIETY FOR LIBYAN STUDIES**

**Registered Charity no. 259262**

[www.societyforlibyanstudies.org](http://www.societyforlibyanstudies.org)

**APPLICATIONS FOR A TRAVEL GRANT**

**Guidance Notes for Applicants**

Travel Grantsare for individual applicants making visits to the region, or to North African archives, to undertake self-contained projects or discrete elements of larger projects. These cover costs of travel and subsistence **up to £800** for PhD students, academics and researchers undertaking reconnaissance tours or smaller research projects in North Africa. **The Society particularly welcomes applications to support research in its archives at the University of Leicester.** Applicants must be ordinarily resident in the UK, or registered for a degree at a UK university.

All applications should demonstrate that funds are sought for a clearly defined, discrete piece of research, which will have an identifiable output on completion of the Society-funded component of the research.

**Eligibility**

PhD students, academics and researchers undertaking reconnaissance tours or smaller research projects in North Africa.who are ordinarily resident in the United Kingdom or registered for a doctoral degree at a UK university . To be ‘ordinarily resident’ in the UK you must show that you habitually and normally reside in the UK from choice and for a settled purpose, year after year.

Applicants must be members of the Society of Libyan Studies to receive funding (you may apply for membership at the point of application).

**Referees**

Applicants are required to supply the names and contact details of **ONE referee,** who should be asked to write directly to the Society with an assessment both of the value of the project and of the ability of the applicant to complete it successfully. In the case of PhD students, the supervisor should act as referee. For post-doctorate applicants, the referee should not be from the applicant’s own institution or a Council member of the Society for Libyan Studies. N.B. It will be the applicant’s responsibility to ensure that the Society receives these references by the application deadline: no application will be considered in their absence.

An application for a new grant from a recipient who has previously received a grant from the Society will not be considered unless the terms of the previous grant (submission of report and accounts) have been fulfilled.

**Reporting and Terms**

Any grant awarded must be requested from the Society’s Honorary Treasurer before the end of the fiscal year (March 31st). A report on the expenditure of the grant money will be required within 12 months of the payment being made. Evidence of a publishable outcome should be presented within 24 months of payment.

**Application Formats**

Applications should be submitted by email. Please complete Form C (see page 3 below) and submit to:

**Pauline Graham, General Secretary, The Society for Libyan Studies
c/o British Academy, 10-11 Carlton House Terrace, London SW1Y 5AH**

**Tel: +44 (0) 20 3174 2412**

**Email: gensec@societyforlibyanstudies.org**

TRAVEL GRANT FORM

|  |  |
| --- | --- |
| ***Title of project:*** |  |
| ***Abstract of project (150 words)*** |  |

***Personal data***

|  |  |
| --- | --- |
| *Surname of applicant:* |  |
| *First name(s):* |  |
| *Postal address:* |  |
| *Email address:* |  |
| *Telephone contact no(s).:* |  |
| *Date of birth:* |  | Nationality: |  |
| *If you are not of British nationality, please confirm that you are normally resident in the UK, or presently registered as a student at a UK University or are awaiting the outcome of your viva?* |  |
| *Present position or occupation:* |  |
| *Academic record (max. 1000 words):* |
|  |
| *Please list up to three selected relevant academic publications:* |  |

***Project details***

|  |  |
| --- | --- |
| *Date, duration and location of project:* |  |
| *Outline of project (max. 300 words):* |
|  |
| *If your project involves travel outside the UK, what is the nature of your contacts with host institutions in the target country (e.g. with regard to necessary permissions)?* |  |
| *Please confirm that you will follow the guidelines for ethical field research and health and safety recommended by your academic institution.*  |  |
| *Proposal for publication (with timescale):* |  |
| *Breakdown of estimated expenditure (including all costs up to the point of submitting a report for publication):* |  |
| *Amount requested from the Society:* |  |
| *Other bodies applied to (with amounts requested):* |  |

|  |  |
| --- | --- |
| *Names and contact details of one referee:* |  |
| *If you have previously received an award from the Society, please indicate the project name and date:* |  |
| *Please state briefly how you heard about this grant scheme:* | (E.g. familiar with Society’s website/policies; web search; departmental contact; other) |
| *Signature and date of application:* |  |